



CREDIT AUTHORIZATION FORM

I/We, the undersigned, hereby authorize ITHACA RENTING COMPANY (hereinafter IRC) to verify my/our employment record, bank accounts, credit history and all other information deemed necessary by IRC in connection the application that is being made for our tenancy.

I/We hereby authorize IRC to utilize the services of a credit reporting bureau in gathering the required information. A consumer report will be requested in connection with this credit application. Upon request, I will be able to obtain the name and address of the credit reporting agency that furnished the report. Additional consumer reports may be requested or utilized in connection with an update, renewal or extension for which application is being made.

I/We authorize IRC to reproduce this form as many times as needed in order to obtain the above-information. Copies of this authorization carry the same authority as the original.

_____	_____
Applicant -	Co-Applicant
_____	_____
Print legal name	Print Legal name
SSN: _____	SSN: _____
d/o/b: _____	d/o/b: _____
Current Address: _____	
Home Telephone: _____	
Business Telephone: _____	
I/we are United States Citizens _____ yes _____ no	

If you have not lived at your current address for at least the last two years, please provide prior addresses.



ITHACA RENTING COMPANY
 118 PROSPECT ST. #200
 ITHACA, NY 14850
 607-273-9462

COMMERCIAL RENTAL APPLICATION

At Ithaca Renting Company (IRC), we believe that a successful relationship starts with a strong foundation of knowledge. We want you to succeed in your business endeavors, and the more we know about your business, the better we can match what you need with our current inventory of stores/offices. Please provide us with the information requested below.

_____ Name	_____ Address
_____ Name of Business	_____ Current Business Address, if applicable
_____ Telephone Number(s)	_____ email address and website, if applicable
_____ # Sq Ft sought	_____ Address interested in from Ithaca Renting
_____ Banking References	_____ Name and contact information for Banker

Please attach separate pages with information about the following topics:

- 1) **Personal Biography and resume.** Please highlight any experiences in operating the type of business you are interested in, including but not limited to years of experience, education related to the business, prior locations where business was operated in, etc.
- 2) **Business Biography/plan.** Please include prior locations where business was operated, reason for leaving those locations, whether or not there is any prior bankruptcy, or outstanding tax warrant/lien against you or the business, detailed business plan if available with supporting documentation, and a narrative statement concerning what your business goals are and how you plan to achieve those goals.
- 3) **Financial Statement** – If you have an LLC or corporation, please attach a financial statement of income and expenses, as well as a current balance statement. If you are a d/b/a, please attach a financial statement of income and expenses as might be found on a Schedule C of a federal tax return or an application to a bank for funding.
- 4) **Credit Check Authorization Form** – Please fill out and return the enclosed authorization form so that a credit check may be obtained, or if you have one dated within 3 months of this request, you may provide that instead. Landlord is not obligated to accept that form, but may.
- 5) **Budget** – Attach a projected budget for both income and expenses that projects what you believe is a reasonable income stream, as well as an anticipated expense flow. For instance, a restaurant normally anticipates the number of customers each day, value per person served, the cost of goods sold, cost of labor, other expenses and anticipated net income. IRC does not request to audit your accounts or take a portion of your profits, like a mall might. We want to make sure, however, that you do not start out undercapitalized or be likely to fail, because we are seeking long term, established relations with successful business owners.