

**PARKING SUBLET CONSENT REQUEST FORM**

**To: ITHACA RENTING COMPANY**

119 Dryden Road, Ithaca, NY 14850

607-272-3000 E-mail: collegetown@ithacarenting.com

**TERM of Sublet:**

SUMMER (Year) \_\_\_\_\_

FALL (Year) \_\_\_\_\_

SPRING (Year) \_\_\_\_\_

**For the Parking Space at:**

**PARKING LOT** \_\_\_\_\_

Space # \_\_\_\_\_, Ithaca, NY 14850.

**Sublet Dates:**

**START DATE 8:00 am on** \_\_\_\_\_, 20\_\_\_\_

**END DATE 8:00 a.m. on** \_\_\_\_\_, 20\_\_\_\_

**ORIGINAL TENANT**

**Name:** \_\_\_\_\_

**Permanent Home Address:**

**Street:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**e-mail:** \_\_\_\_\_@cornell.edu

**Alternate e-mail:** \_\_\_\_\_

**SUBTENANT**

**Name:** \_\_\_\_\_

**Local Ithaca Address:**

**Street:** \_\_\_\_\_ **Apt:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**e-mail:** \_\_\_\_\_@cornell.edu

**Alternate e-mail** \_\_\_\_\_

**Car Information** Color: \_\_\_\_\_ Year \_\_\_\_\_

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_

**State/License Plate:** \_\_\_\_\_

1. The **TOTAL RENT** for the ENTIRE SUBLET is \$ \_\_\_\_\_ and will be due is due no later than the following DATE: \_\_\_\_\_ and PAYABLE TO: \_\_\_\_\_.
2. The Subtenant agrees to display the parking permit issued by Ithaca Renting Company. It is the responsibility of the Tenant to transfer this permit to the Subtenant. Replacement parking permits are available at the rental office for \$10.00.
3. If any unauthorized vehicle is in the space the Subtenant may call the police and a towing company to have it ticketed and towed. The Subtenant may not park in any space other than the one outlined in this Sublet Agreement.
4. The term of the Sublet shall be only for the dates outlined above. There is no provision for any extension, and the sublet may not extend beyond the actual lease dates, even if the dates named above do not match the original lease dates.
5. The original Tenant remains liable for the obligations of the Lease during the term of Sublet, including any payments and damages *even if incurred by the Subtenant*.
6. A Sublet which does not comply with the law may be grounds for eviction.
7. The original of this Sublet Consent Request Form shall be held by Ithaca Renting Company.
8. The Tenant must fulfill all Lease requirements, including all moneys due must be paid and all signatures required must be received.
9. For the above named dates of this Sublet, the Tenant relinquishes all rights to the parking space.
10. The Subtenant is required to read and follow all terms set forth in the original parking lease.
11. Subtenant does not have privilege to re-sublet the parking space. Only the original tenant may sublet the parking space.
12. The Tenant may direct Ithaca Renting Company to CANCEL this Sublet and this Agreement. The Tenant must request this in writing. Ithaca Renting Company will not be held responsible for any such action.

The Tenant requests to Sublet the Parking Space to the Subtenant for the term stated above. In order for this Sublet to be approved by Ithaca Renting Company, the Tenant and Subtenant must agree to and complete the terms named above.

**I have read, understand and agree to follow the above terms and conditions.**

**It is the responsibility of the Tenant to complete all required details, including collecting payment from the Subtenant.**

\_\_\_\_\_  
Tenant Date

\_\_\_\_\_  
Subtenant Date

**This Sublet is acceptable if all of the above details are followed.**

\_\_\_\_\_  
Agent, Ithaca Renting Company

\_\_\_\_\_  
Date